



WHITE LODGE VOLUNTEER COVID- 19 POLICY

This policy outlines practical measures to reduce the risk of Covid-19 spreading at White Lodge. It details the steps we are taking to protect our volunteers, service users and staff, whilst enabling us to allow volunteers to support the organisation.

We are all required to be mindful that our procedures are well thought out and balanced to ensure that we do not significantly increase people's anxieties, which will inevitably have a detrimental effect on their mental health and well-being.

Background

- The most common symptoms of coronavirus (COVID-19) are a new, continuous cough, a high temperature (over 37.8 degrees) and a loss or change to your sense of smell or taste.
- For the vast majority of all people, coronavirus (COVID-19) will not cause serious illness. (*Coronavirus (COVID-19): implementing social distancing in education and childcare settings, 24.3.2020*)
- Coronavirus (COVID-19) can cause mild symptoms. But for older people and those with an underlying health condition, it can be more serious.
- People considered to be vulnerable - People over the age of 70 are considered vulnerable, even if they do not have an underlying health condition. This also applies to those who are pregnant.

Keeping up to date with government guidance

- The Senior Staff of White Lodge will review government guidance regularly
- The senior staff will update this policy in a timely manner when new guidance is released.

How we can minimise the risks of transmission

- You must not come onsite if you have symptoms of Covid-19 or have been in contact with others that have symptoms.
- Most voluntary tasks will only be allowed to be conducted outside however on a specified, service needs basis, some voluntary tasks will be allowed to be conducted inside. These tasks or roles will need to be risk assessed by the line manager requesting the support and the volunteer should be provided with the White Lodge "Covid 19 - Information for volunteers returning" sheet which should be adhered to
- We will only have small groups of volunteers working inside in specific areas, maximum of 6 people per group.
- There will a designated area within our Rendezvous building for volunteers to take a break and to use toilet facilities
- Face coverings must be worn in all indoor public areas such as corridors unless medically exempt



- Volunteers will ensure they wash their hands for 20 seconds more often than usual with soap and water or use hand sanitiser. Coughs and sneezes will be caught in tissues.
- All volunteers must complete the contact details on the attached form.

If a person has symptoms of COVID-19 whilst at White Lodge

If a person is showing signs of having COVID-19 staff will support them to make arrangements to return home.

We are not expected to have dedicated isolation facilities at White Lodge, but should implement isolation precautions when someone at White Lodge displays symptoms of COVID-19 in the same way that they would operate if an individual had influenza.

Whilst waiting for appropriate transport to take the person home the person should be isolated in a separate room.



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CONTACT DETAILS

NAME :

ADDRESS:

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TELEPHONE NO'S:

HOME MOBILE

THESE DETAILS WILL BE KEPT FOR TWO WEEKS THEREAFTER WILL BE DESTROYED.