



VOLUNTEER APPLICATION FORM

NAME:	MR/MRS/MS/MISS
ADDRESS:	
TELEPHONE NO:	
MOBILE NO:	
E-MAIL ADDRESS:	
HOW DID YOU HEAR ABOUT WHITE LODGE: Website <input type="radio"/> word of mouth <input type="radio"/> social media <input type="radio"/> other <input type="radio"/>	
IF YOU ARE UNDER 18 YEARS OLD PLEASE GIVE YOUR DATE OF BIRTH:	
Please tell us the reason you would like to volunteer at White Lodge?	
When and how often are you available to do voluntary work at White Lodge?	
We ask that our volunteers stay for a minimum of one year due to administration processes. For how long would you hope to continue your visits to White Lodge? (eg: 1 year or 2 years etc)	
What skills, qualifications or interests do you have which may be relevant to White Lodge?	

Please identify what service you would be interested in supporting and the reason for your choice:

Play & Youth Clubs (PYC)
(holiday periods only) Face to Face
(invitation only)

Saturday and Sunday PYC Nursery

Afterschool Club (PYC)
(Mon and Thurs) Adult Centre

Admin Support Maintenance

Adult Therapy Bus Driving

Children's Therapy Fundraising / Event

No preference

Brief reason for volunteering:

Do you have any additional support needs we should know about?

If yes, please give details:



REFERENCES: Please give the contact details of two people who would be prepared to give a reference - one of whom should be your current/most recent line manager (paid or voluntary work). School or college leavers may list a Teacher or Tutor as one referee. If you do not have a **second work referee from a different employer**, the second referee may be a personal referee; **it may NOT be a relative or a member of the White Lodge staff team.**

(1) Name.....	(2) Name.....
Occupation.....	Occupation.....
Address.....	Address.....
.....
.....
.....
Telephone No:	Telephone No:
Email:	Email:

White Lodge adheres to the Disclosure & Barring Service Code of Practice, which is available on request. A criminal conviction will not necessarily be a bar to a volunteering opportunity. If you do have any previous or outstanding convictions, you may wish to include details in a separate, sealed envelope attached to this application form. It will only be opened if the volunteering opportunity is confirmed and any information given will be treated as confidential. White Lodge will hold all information you supply or give us permission to obtain i.e. references, in a secure filing system including databases. This information is archived for five years after you leave White Lodge, and then shredded.

I confirm that the information I have given on this form is correct and complete and that any misleading statements may be sufficient for cancelling any agreements made. Because of the sensitive nature of the work at White Lodge, I understand that an enhanced disclosure will be sought from the Disclosure & Barring Service and that this will include details of any criminal convictions, cautions, reprimands and warnings.

I understand that all information held about me will be stored securely, including computer databases. The only circumstances in which White Lodge may breach confidentiality is when it would be against the law not to do so.

Please note it is mandatory for all volunteers to attend Safeguard Training and depending on service, other training may be required.

Signature:

Date:





Stay connected with White Lodge

The achievements of White Lodge in supporting our local disabled community since 1962 have been remarkable. Our work cannot survive without the continued support of the community and as we now look forward to securing an exciting future we would like to keep you up to date with our vital work and local activities.

All we need from you are your contact details and your contact preferences which you can easily provide by completing the form below.

1. Your contact details:

Name	
Address	
Telephone	
Mobile	
Email	

2. Please respond to these three statements

- a)
- b) I am happy to receive **emails** from White Lodge Yes No
- c) I am happy to receive **post** from White Lodge Yes No
- d) I am happy to receive **phone calls** from White Lodge Yes No

e)

3. Your confirmation

Signature:..... Date:.....

Data Protection (Privacy) Statement

White Lodge collects and securely stores personal information provided by you. The information will be stored securely and we will not sell it on to any third party organisations. Your data may be used by us as follows: To send you information about White Lodge and our fundraising activities, including news & videos, invitations to take part in campaigns, appeals or events, or other ways you can get involved via email, letter and telephone. To contact you in the event of a query, donation or from an associated transaction. You can unsubscribe at any time and you can do so at any time in writing, by calling 01932 567131, or by email to: fundraising@whitelodgecentre.co.uk

Thank you for your continued support